

Request for Transfer of Records

Date:				
To:				
	(Name of school)			
_	(Street address)			
	(Town)	(State)		(Zip)
I hereby authorize the	above named school to release	e the following rec	ords: ✓	Complete Transcript
of my child	,			Special Education Records Standardized Test Scores Attendance Record Health Record Psychological Reports
		(paren	t/guardiar	n signature)

Please do not send final transcripts and records until the end of the academic year, unless student is withdrawing during the school year.